

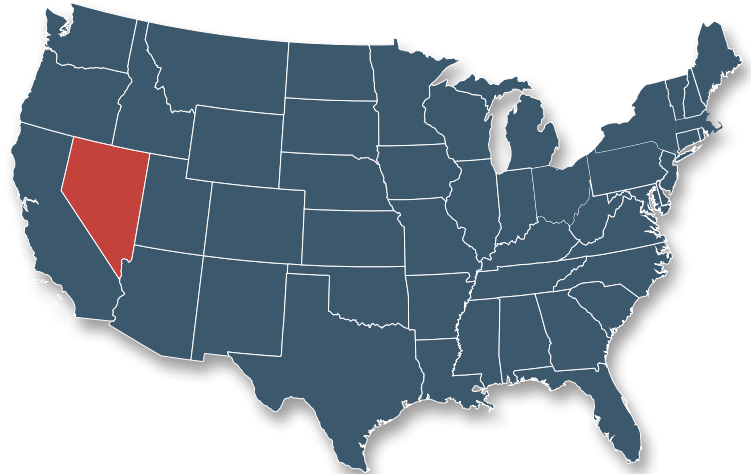


# GLOBAL LEADER INTERNSHIP



## HOLIDAY SYSTEMS INTERNATIONAL

**Number of Positions:** 4  
**Length of Training:** 12 Months  
**Location(s):** Las Vegas, NV  
**Compensation:** \$2,000/month  
**Housing:** Not provided  
**Ideal Start Date:** Immediate



## COMPANY INFORMATION

Holiday Systems International is a travel industry leader providing a wide variety of exclusive benefits to an international clientele. We are an exclusive members-only service that provides unmatched benefits to our members including service in five different languages.



## APPLICANT REQUIREMENTS

### Academic Background Professional/Practical Experience:

- Applicants should be in the process of earning or have earned a degree in Tourism, Sales and Marketing, or Business Management
- Applicants should be fast learners and adapt to different departments easily
- Applicants should have experience conversing with clients over the phone and liaising with other departments

### Skills/Knowledge/Language Proficiencies:

- Fluency in English Required as well as fluency in one or more of the following languages: Russian, Portuguese, Mandarin, and Italian
- Proficient In Microsoft Outlook, Word, Powerpoint, and Excel

### Other Relevant Details:

- No Smokers

## INTERNSHIP DESCRIPTION

**Department/Company Area/Field of Training:** Tourism

**Trainee's Title:** Business Management Internship

### Intern Main Tasks/Responsibilities:

- Participants will rotate through several departments within the organization including Customer Service, Customer Care, Product Knowledge, Database/Computer Software training, Communications, and Sales & Marketing

### Key Objectives of Training:

- Participants will learn major aspects of the travel business as they complete this program; immersing themselves in a different culture and widening their overseas exposure
- Participants will gain a thorough understanding of HSI's products and services in order to be able to assist members with their queries, travel arrangements, and bookings

### Tasks/Activities Associated with Training:

- The participant will be introduced to Holiday Systems International (HSI) structure and rules. They will become acquainted with employees and departments. The participant will be introduced to the customer service department, sales, and marketing/communications departments.
- The participant will be introduced to company computer software and telephone systems. They will be tested on their current computer knowledge with respect to the following: Word, Excel, and the Internet.
- The participant will also receive a comprehensive introduction to HSI Reservation Software—to understand the HSI customer, the participant will read and review printed documents related to HSI existing clientele.
- The participant will gain complete knowledge of the HSI Terms & Conditions of membership and all programs which an HSI member may participate in by reviewing all necessary company handbooks, marketing materials, and website information.